



Jersey Gambling Commission

GAMBLING (JERSEY) LAW 2012

REGULATORY RETURN FOR THRIFT CLUBS

Notes:

This form should be used to make a Regulatory Return.

If a question is not applicable write 'N/A' or other suitable text. Please do not leave questions unanswered.

Guidance Notes for Completing a Thrift Club Regulatory Return

Background

The Jersey Gambling Commission (Commission) requires all Licenced Thrift Clubs to complete an annual Regulatory Return detailing the gambling they have conducted during the year.

The Regulatory Return should be submitted as soon as is practical after the Club has had its annual payout.

Without a correctly completed Regulatory Return it will not be possible for a licence to be issued for the following year¹. The Application Form may be submitted at the same time as the Regulatory Return.

Copies of this form may be obtained directly from the Commission at the above address or downloaded from the Commission's website at www.jgc.je.

Data Protection

The completion of a regulatory return is a condition under the published policy for this type of licence. All policies are published by the Commission in accordance with Article 9 of the Gambling (Jersey) Law 2012.

As described on the relevant application forms, the Commission requires data regarding applicants (including lead executives and beneficiaries, where necessary) for the purposes set out in the Gambling Commission (Jersey) Law 2010 and the Gambling (Jersey) Law 2012. Provision of information relating to gambling activity is a mandatory condition, applicable to all licensees, under Article 17 of the Gambling (Jersey) Law 2012. As a competent authority listed in Schedule 1 of the Data Protection (Jersey) Law 2018, the Commission will primarily collect and process data and special category data necessary for the exercise of its public functions, when completing a regulatory return this *can* include the personal information of prize winners.

The Commission has produced a Privacy Policy for users and an Information Note. These are available on the website at the following link - <https://www.jgc.je/data-protection>. Please read them carefully.

Data will be retained as outlined in the Commission's Privacy Policy, however for clarity, in the context of the data disclosed on Regulatory Returns, the retention period will be 5 years following the expiration of the licence.

¹ Please note unlicensed gambling is a criminal offence under Article 8 of the Gambling (Jersey) Law 2012.

Please complete in **BLOCK CAPITALS** and in black ink and then return this completed form to:



**Jersey Gambling Commission, 4th Floor, Osprey House,
5-7 Old Street, St. Helier, Jersey, JE2 3RG**

Part One: Thrift Club Details

How to Complete this Form

1. Enter the licence number, this can be found on your licence.
2. Enter the name of the Thrift Club.
3. Enter the address at which the Thrift Club operates.
4. Enter the name of one of the Thrift Clubs responsible individuals (as per the application form and licence), together with their telephone and e-mail contact details.

N.B. BOTH responsible individuals named on the Licence must sign the return.

Licence Number:	
Name of Thrift Club:	
Address of Thrift Club:	
Name of "Responsible Individual" Completing this Form:	
Contact Number (Mobile):	
Contact Email Address:	

Part Two: Schedule of Events

How to Complete this Form

1. Under **Name of Gambling Event**, list all the different types of gambling events held through the year. For example, football card, meat raffle etc. Also in this column, note the licence fee you paid to the Commission for the year.
2. Keep a record of the gross income received from each gambling event before deduction of prizes. Record the totals for each event in boxes under **Column 1 – Gross income received from event. - DO NOT record Thrift Savings. The Thrift Savings are the moneys paid in by the members usually on a weekly basis and do not form part of any gambling activity.**
3. Keep a record of the annual total paid out in prizes for each event. Enter the total amount paid out for each separate event in **Column 2 – Total paid out in prizes at event.**
4. Record any expenses incurred for each event in **Column 3 - Expenses**, for example the purchase of football cards, raffle prizes or raffle ticket books. The Licence Fee should also be included in this column.
5. Keep a record of how much profit was made from running each event. This is the gross income (Column 1), minus total prizes paid out (Column 2), minus expenses (Column 3). Enter the net profit generated by each event in box **Column 4 – Net profit from event.**
6. Please use the '**Annual Totals**' boxes to place the totals from all the events in Column 1, Column 2, and Column 3 and 4.

	Column 1		Column 2		Column 3		Column 4	
Name of Gambling Event	Gross income received from event		Total paid out in prizes at event		Expenses		Net Profit from event	
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
	£	p	£	p	£	p	£	p
Licence Fee					£	p		
Annual Totals	£	p	£	p	£	p	£	p

Part Three: Information Reporting

How much was paid out to individual members from the gambling events listed, at year end?
(DO NOT INCLUDE SAVINGS)

Profits/Bonus from gambling paid out to individual members:

£

How many members received the above payment?

Number of members at the start of the year.

Number of members at the end of the year.

Please give reasons for the change in the number of members (if any).

Did the club receive any donated prizes for any events, if so, please provide details.

Declaration

To be signed by both of the Thrift Clubs responsible individuals.

We the undersigned declare to the best of our knowledge that we have complied with all the conditions defined under the Policy Statement for the Conduct, Regulation and Licensing of Thrift Club Gambling in Jersey.

We further declare that we will inform the Commission immediately should any information come into our possession that materially changes this declaration.

We declare that the information contained in this Regulatory Return is true and accurate to the best of our knowledge. We further understand if any of the information supplied to the Commission is discovered to be deliberately false or misleading, we may be liable to criminal prosecution.

Print Name:

Print Name:

Signed:

Signed:

Date:

Date: